



## Town of Newton Newton Cable Committee

2 Town Hall Road  
Newton, NH 03858

[Cable@newtonnh.net](mailto:Cable@newtonnh.net)

January 11, 2017 Minutes

### Call to Order: 5:35

**Roll Call:** Marilyn Landry, Chair; Sally Woodman, Secretary; Diane Morin, Station Manager; Chris Liquori, guest

### Minutes from Previous Meeting of November 15, 2016:

Diane motioned to accept the minutes as written. Marilyn seconded and the motion carried unanimously.

**Budget:** The yearend budget for the cable committee had \$1,399.24 unspent funds. One reason is Diane did not put her hours in for December.

### Correspondence and Communications:

- The committee received several memos from Kimberly K. Hughes in regards to 1. Time sheet schedules, 2. Payrolls and Vendor manifests dates and 3. Encumbrances.
- We also received a memo from Nancy Wrigley regarding the time frames for warrant articles.
- Diane has written the end of year report for the Cable Committee. All agreed it looked fine. Diane will submit this report to Nancy Wrigley.

**Marilyn motioned to send the report to Nancy Wrigley, Sally seconded it and it was carried unanimously.**

**Review Programing Scheduling:** There is no new programing at this time. There was a recent power glitch and the Nexus became permanently disabled. Diane contacted HB Communications, our integrator. She convinced them to push the installation of the new Nexus from January 11, 2017 to January 6, 2017.

### Upcoming Events:

- Monday, January 16, 2017 there is to be a public hearing for the bond and warrant articles.
- February 4<sup>th</sup> will be the deliberative session. Diane will ask Doug to work that day.

### Unfinished Business:

- **Leightronix Nexus update:** See information under Upcoming Events.
- **Employee Evaluations:** Postponed to the next cable meeting.
- **Resignation from member:**  
**Diane motioned to accept Mary Winglass's resignation as a member of the Cable Committee. Marilyn seconded it and motion passed unanimously.**  
Diane will present it to Selectmen.
- **Station Manager Resignation:**
  - **Marilyn motioned to accept Diane Morin's resignation as Station Manager. Seconded by Sally and motion passed unanimously.**
  - Diane will remain on a volunteer basis as Station Manager until such time a replacement is found.

- **Job posting for new Station Manager:** Diane contacted Chris Liquori to see if he would be interested in the position. He is here with us today. Chris wanted to know what the job entailed and Diane told him. She answered all of his questions. Salary was then discussed. Chris has seven years of experience with this type of position and is presently working part time for two other towns. The subject of compensation was brought up and our town budget for this position cannot match what he is presently receiving. Upon conclusion of our discussion Chris said he would consider the offer and get back to us with his decision.

**New Business:**

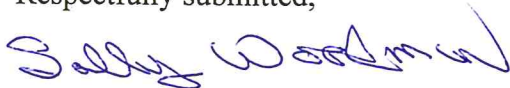
- After we reviewed the Cable by-laws we discover the committee needs at least one, preferably two or three new members, since we need three people to have a quorum. Diane asked Marilyn to write up a request for members since she has a large distribution list.
- Marilyn asked Chris to leave a copy of his resume which he did.

**Other:**

**Next Cable Committee meeting:** March 8, 2017

**Adjournment:** 6:30pm

Respectfully submitted,



Sarah C. Woodman

Posted on xx/xx/17 at the Newton Town Hall, and on the Official Town Website [www.newton-nh.gov](http://www.newton-nh.gov)